

SUBJECT: Garrison Health Care Operations

1. Purpose. Garrison Health Care Operation Guidance
2. Standards

A. Sick Call Procedures:

1. The Fires BDE Consolidated Aid Station (CAS), located on the corner of 31st Street and Battalion Avenue in Building 12022, will conduct sick call screening/triage and then schedule necessary appointments for Soldiers at Bennett Health Clinic.
2. Soldiers in the rank of SSG and below will report to their orderly room prior to morning PT formation for a DD Form 689. The sick call log book must only list the Soldier's name, rank, and time out and time in. Soldier complaints will not be entered due to patient privacy.
3. After accountability formation, Soldiers will be report to the BDE CAS for triage to be assigned an appointment time at Bennett Health Clinic. Soldiers must be at the BDE CAS no later than 0645. SFC and above can report directly to the BDE CAS.
4. Appointment times at Bennett will be from 0700-1100 for acute illnesses or injuries. Chronic conditions, medication refills, minor surgical procedures or follow-up appointments will be given late morning appointments if possible, but will primarily occur in the afternoon. An appointment slip will be stapled to the Soldier's DD Form 689. Soldiers with appointments from 0700-0740 will report directly to Bennett Health Clinic from the BDE CAS for their appointment. Soldiers with appointments of 0800 or later will return to PT formation for accountability at 0730 to inform their first line leaders of their appointment time.
5. All Soldiers will report back to their orderly room to sign in after their appointment is complete. ISGs will be notified of all no shows and cancellations.
6. No prescription medication or provider care will be give at the BDE CAS. A small formulary of over the counter medication will be available for dispensing.

B. Profiles

1. Each battery/company will maintain a profile book that includes temporary and permanent profiles. The medical officers and each respective Company Medic in the brigade will review this book with his/her CDR/ISG to ensure

conditions requiring follow up are addressed, Soldiers needing higher level of care are given that care, and permanent profiles are managed properly. Any Soldier who receives care off post, in the emergency room, or on the weekend, which requires the need for a profile must report to sick call on the first duty day following the care.

C. Self Care and Special Services

1. Self Care - Soldiers who only need over the counter medication and know what kind are encouraged report to the Bennett Clinic and use their self care card at the pharmacy. All Soldiers should have received this card during inprocessing at Fort Hood. If the Soldier does not have one, the duty nurse can give the 10-minute brief and issue the Soldier a card. The pharmacy is open from 0800-1700.
2. Other Special Care Clinics and Procedures – Bennett Clinic has 0800 walk in clinics for UTI, sore throat, Depo-Provera shots and pregnancy screening. Soldiers who need to see the communicable disease nurse will report to Bennett Clinic at 0800 to be given their appointment time.

D. Battery/Company Medics

1. Each battery/company will have an assigned medic. The medic will work closely with the CDR and 1SG to track all health care issues. This includes physicals, hearing, vision, dental, immunizations, profiles, Periodic Health Risk Assessments, weekly sick call trends, missed appointments, and missing records.

E. Inprocessing

1. All new Soldiers will turn in their medical records to their battery/company medic. The medical records will be screened and turned in at the Bennett Clinic. Medical records will not be maintained at the BDE CAS.

F. Local Records Check

1. The 1SG will work directly with the unit medic to ensure the paperwork for local records checks are completed in the shortest time possible.

G. Back and Knee Class

1. Darnall hospital offers patient education classes to help Soldiers better manage these two common complaints. Classes are conducted twice a month and Soldiers can call 288-8888 to get scheduled. The medical platoons will ensure their medics attend this training. It is also recommended that the company/battery 1SG or platoon sergeant as well as section NCOs attend these classes in order to incorporate the preventive health measures into the daily PT sessions.

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